



**ASSOCIATE DEGREE NURSING  
NURSING TRANSFER PROGRAM  
REQUIREMENTS**

**SPRING 2025 & FALL 2025**

**UPDATED 10/15/2024**

Thank you for your interest in the Associate Degree Nursing Program (ADN) at Vernon College.

- **Nursing Transfer Programs** are designed for the student who was unsuccessful in previous attempts in a nursing program outside VC and requests credit for nursing courses successfully completed at the previous educational institution within a three year time frame.

To ensure completion of all necessary steps to apply for the ADN Nursing Transfer Program, students are advised to utilize the Vernon College Home Page, Career and Technical Education (CTE) Program Student Checklist, and ADN Pathways Page.

[Vernon College Home Page](#)  
[Career and Technical Education Program Student Checklist](#)  
[Associate Degree Nursing Pathways Page](#)

**Nursing Transfer**

**Deadlines for testing, nursing application/documentation submission, & selection:**

<b>Program Center &amp; Campus Locations: (Combination)</b>	<b>Spring Testing &amp; Application Opens:</b>	<b>Spring Testing &amp; Application Deadline:</b>	<b>Fall Grades Posted:</b>	<b>Spring Class Selected After Grades Post and by:</b>	<b>Spring Program Start Date:</b>
Century City Center (CCC) Vernon Campus (VER)	October 15, 2024	11/14/2024	Fall Grades: 12/16/2024	First Selection by: 12/20/2024	January 15, 2025
			Dec Mini Grades: 1/13/2025	Final Selection by: 1/15/2025	
<b>Program Center &amp; Campus Locations: (Combination)</b>	<b>Fall Testing &amp; Application Opens:</b>	<b>Fall Testing &amp; Application Deadline:</b>	<b>Summer Grades Posted:</b>	<b>Class Selected After Grades Post and by:</b>	<b>Fall Program Start Date:</b>
Century City Center (CCC) Vernon Campus (VER)	By the end of January 2025	6/8/2025	8/8/2025	First Selection by: 6/26/2025	August 20, 2025
				Final Selection by: 8/11/2025	

The curriculum involves 2-3 days a week each semester for classroom, lab, and/or clinical experience. Required ADN Program semester credit hours (SCH) fall below the full-time financial aid requirement of 12 SCH and will affect your disbursement. For SCH specifics, see the “Course Timeline” posted on the ADN Pathways Page.

The ADN Program requires general education, related requirements and nursing course requirements(see catalog for degree requirements). The general education and related requirement **courses must be completed prior to enrollment in the first semester of the ADN Program.** If a student does not have the basic computer literacy skills, it is highly recommended that he/she

complete basic computer course, COSC 1301. Potential ADN students will be required to maintain cumulative 2.75 or higher GPA on the courses listed:

- 1 hour LEAD 1100 Workforce Development with Critical Thinking
- 3 hours BIOL 2301 Anatomy & Physiology I (Prerequisite to A&P II & Pathophysiology) \*\*
- 1 hour BIOL 2101 Anatomy & Physiology I Lab
- 3 hours BIOL 2302 Anatomy & Physiology II # \*
- 1 hour BIOL 2102 Anatomy & Physiology II Lab
- 3 hours PSYC 2301 General Psychology
- 3 hours PSYC 2314 Lifespan Growth and Development
- 3 hours BIOL 2320 Microbiology for Non-Science Majors# \*
- 1 hour BIOL 2120 Microbiology for Non-Science Majors Lab
- 3 hours RNSG 1311 Pathophysiology # \*\* \*
- 3 hours ENGL 1301 Composition I
- 3 hours Language Philosophy, and Culture **or** Creative Arts Elective:  
(Select One: ARTS 1301, DRAM 1310, DRAM 2366, ENGL 2322, ENGL 2323, ENGL 2327, ENGL 2328, ENGL 2332, ENGL 2333, HIST 2311, HIST 2312, **or** MUSI 1306)

# A grade of C or higher must be achieved for admission consideration.

GPA calculations used on the **Vernon College ADN Program Admission Point System** are based solely on the preceding required prerequisite courses. Courses not required for admission to the program will not be used to calculate the GPA.

\*BIOL 2301 Anatomy & Physiology I with lab, BIOL 2302 Anatomy & Physiology II with lab, BIOL 2320 Microbiology with lab must less than ten years old on the first class day following ADN Program admission.

Any RNSG course(s) and other nursing course(s) taken 3 years or more before entering the program are invalid/expired and may prevent acceptance into the program. Any student failing to complete any RNSG course (withdrawal or failure) with a grade of “C” or better will be allowed to retake that individual course one time only. If the student is unable to successfully complete one or more RNSG course on the second attempt, the ADN Program failure attempt rules will apply and he/she will not be eligible for admission to the ADN program. Students with a total of 2 or more failures in RNSG/program courses (excluding Nursing Pathophysiology) are not eligible to enter and/or continue in the program.

\*\*RNSG 1311 Nursing Pathophysiology course must be taken no more than three years prior to the first class day after admission to the program. Any student failing to complete the course (withdrawal or failure) with a “C” or better will be allowed to retake the course one time only. If the student is unable to successfully complete the course on the second attempt, he/she will not be eligible for admission to the ADN program. RNSG 1311 is not included in the ADN Program failure attempt rules (see the ADN Program Handbook).

RNSG 1115 Health Assessment, RNSG 1146 Legal and Ethical Issues in Nursing, and RNSG 1301 Pharmacology are required courses in the nursing curriculum and may be taken prior to acceptance into the program by LVN/LPNs, Air Force Medics, Army Combat Medics, or Navy Corpsmen or licensed paramedics only.

MATH 1314 College Algebra **or** MATH 1332 Contemporary Mathematics I **or** MATH 1342 Elementary Statistical Methods is recommended and allows a student to have additional points on the Vernon College Admission Point System Calculation (APSC) Rubric.

All RNSG courses utilize a numerical grading system with grade reports recorded using the standard alphabetical system. This system differs from most college level courses. In order to achieve acceptable competency levels, the minimum passing score shall be **78**. The instructor will give each student, in writing, the requirements for each unit or course of his/her responsibility. Number grades and corresponding letter equivalencies:

A	=	90 - 100
B	=	84 - 89
C	=	78 - 83
F	=	< 78

### **ADN - Nursing Transfer Checklist:**

- Advising Appointment:** all nursing students are recommended to schedule an advising appointment with the Assistant ADN Director of Nursing or Assistant LVN Director of Nursing. This link is posted under “Nursing Advising” on the ADN Pathways Page.
- ADN Program Admission Point System Calculation (APSC):** review the APSC sheet posted on the ADN Pathways page for review. Selection is based on the number of applicants, applicant ranking according to the APSC system, and receipt of application documentation by the application deadline.

- **Entrance Exam Scores (HESI A2):**
  - Applicants must take the exam at an approved on-site testing center. Remotely proctored exams are not valid.
    - [Vernon College Testing Center Appointment](#)  
Student is allowed 2 appointments between the two testing locations for Vernon College. Added appointment dates students create beyond the closest two scheduled dates will be removed. A student failing to appear for a scheduled appointment will result in using 1 of their 2 attempts for the Vernon College Testing Center. Any scheduled appointments that are not canceled within 48 hours during the business week will count as a student attempt.
    - [Prometric On-site Testing Center](#)  
Elsevier official copy of the HESI exam results must be requested by applicant to be sent directly to the nursing department for approval. A fee may apply.
  - Exam must cover Math, Reading Comprehension, and Anatomy/Physiology only.
    - **Recommended** passing composite score is 78
      - Students scoring <78 will only be considered if positions are available after evaluation of those with the recommended score of >78
    - Required composite score is 70
  - Applicants may repeat the exam 1 time only (2 attempts total) within 12-month period.
  - Exam scores can be no more than 12-months old on the first day of program classes.
  
- **Online Nursing Application:** will be posted by the end of October for Spring and the end of January for the Fall with general instructions for submission. All applicants are required to have a Vernon College e-mail address to submit application. **It is the applicant’s responsibility to ensure that the application is filled out in its entirety and all documentation is uploaded.**
  - “My VC” student account and address will determine the APSC “Resident of County Service Area” point value. See APSC requirements posted on the pathways page.
  
- **Documentation Requirements:** Students are required to upload a copy of all documentation with their nursing application prior to submission (where applicable).
  - HESI A2 Exam Score
  - Proof of Valid Certificate or Licensure
  - Verification of VC Documented Practice Hours Form (ADN Pathways Page)
  - Proof of Military Service and/or Spouse
  - Transcript Identifying Post-secondary Degree/certificate Completion
  - Educational Sheet
  - Letter of Explanation
  - Letter of Good Standing

- **Educational Sheet**: a list of nursing courses taken, the semester the courses were taken, and the grades for each nursing course.
- **Letter of Explanation**: a letter that lists all nursing courses withdrawn from or failed. Please explain the reason for being unsuccessful in the nursing program and why you feel you can be successful on this attempt (be specific).
- **Letter of Good Standing**: must be from the director of the previously attended nursing program.
- **Nursing Department Confirmation of Application & Notification of Status Process Email**: applications are not valid until applicants receives a confirmation of application & notification of status process email by the nursing department. Confirmation email will be sent to the student email. Vernon College nursing programs accepted students may be required to travel to fulfill clinical competencies and may be more than or approximately 1 hour from class location.

**Vernon College nursing programs requires accepted students to purchase a device for use with ExamSoft and Nursing Central. Electronic devices are used in clinical and classroom settings.**

- **ExamSoft for Classroom Courses** (select from only one device)
  - Devices
    - Windows
      - Laptop
        - Device Requirements
          - [ExamSoft Device Requirements](#)
    - Apple IOS
      - Laptop
      - iPad
        - Device Requirements
          - [ExamSoft Device Requirements](#)
- **Nursing Central for Clinical Applications** (select from only one device)
  - Devices
    - Android
      - Tablet
        - Device Requirements
          - Android device running OS 7.0 or higher
          - All major web browsers
            - Internet Explorer, Firefox, Chrome, Safari
    - Apple IOS
      - iPad
        - Device Requirements
          - iPad device running iOS 12.2 or higher
          - All major web browsers
            - Internet Explorer, Firefox, Chrome, Safari
    - Devices Not Compatible
      - Android Phones
      - iPhones
      - Amazon Fire Tablet

If a student prefers to use only one device, iPads are compatible with both ExamSoft and Nursing Central.

**ADN - Nursing Transfer Selection:**

ADN Transfer students with a failure of one course in the previous enrollment, the Two Failure/Two Attempt Rules continue to apply. The initial failure will count as the 1st failure and, if a student fails a course in the new enrollment, it will count as the 2nd failure and will result in dismissal/administrative withdrawal from the program. Transfer will be granted no more than one time.

Selection is based on the number of applicants, the **Vernon College ADN Program Admission Point System**, GPA in nursing courses previously completed, available classroom/clinical space, receipt of application paperwork in the ADN Department by the application deadline, teacher/student ratios, Board of Nursing (BON) recommendations, accreditation status, and other factors (see the ADN Student Handbook) will determine the acceptance of transfer students. Selected applicants may not be required to retake all nursing courses. This will be determined by the Admission and Review Committee and finalized by the Director of Nursing.

Seat are limited. Because the selection date is dependent upon many variables, the selection date may vary each semester. The department will e-mail all students a notification letter identifying their application status after the selection date. Students who are not selected into the program this year or who decline a position must re-apply to be considered for the next cohort.

ADN applicants are reviewed in order of application groups:

- ADN New Applicants
- ADN Re-admission Applicants
- ADN Re-entry Applicants
- ADN Nursing Transfer (if cohort offered)

All student acceptance to the nursing program is tentative, pending final review of program requirements and completion of eScreen (drug screening) with negative results.

**Student Record After Selection:**

**If selected, a Canvas Course New Student Link will be included in the acceptance letter.**

Students are required to visit this link in a timely manner. Detailed information will be posted to prepare the student for the first day of class.